

**AT A GLANCE - BUSINESS ADMINISTRATION PROGRAM**  
**For Students on Program Starting Fall 2013**  
**YEAR 1 (subject to change)**

		CE Delivery	Cr.Hrs.	Course Prerequisite	Accounting	Administration	Financial Services	Marketing	Human Resource Mgmt
<b>TERM 1</b>	<b>Compulsory Courses</b>								
ACCT-1971	Financial Accounting 1	C/D	4		X	X	X	X	X
ADMN-1001	Introduction to Canadian Business	C	4		X	X	X	X	X
COMM-1000	Business Communications 1	C/D	4		X	X	X	X	X
COMP-1975	Business Computing	C/D	4		X	X	X	X	X
ECON-1022	Microeconomics	C/D	4		X	X	X	X	X
MATH-1051	Business and Financial Mathematics	C/D	4		X	X	X	X	X
			<b>24</b>						
<b>TERM 2</b>	<b>Compulsory Courses</b>								
ACCT-2043	Financial Accounting 2	C/D	4	ACCT-1971	X	X	X	X	X
COMM-2000	Business Communications 2	C/D	4	COMM-1000	X	X	X	X	X
ECON-2000	Macroeconomics	C/D	4		X	X	X	X	X
HUMR-1015	Human Resource Management*	C/D	4		X	X	X	X	X
MATH-1020	Statistics	C/D	4		X	X	X	X	X
MRKT-1002	Marketing**	C/D	4		X	X	X	X	X
			<b>24</b>						

\*Equivalent to HUMR-3003

\*\*Equivalent to MRKT-1061 and MRKT 2068

**Legend:**

**C** in-class delivery

**D** distance delivery

**YEAR 2 ON REVERSE SIDE**

# AT A GLANCE - BUSINESS ADMINISTRATION PROGRAM

## YEAR 2 (subject to change)

		CE Delivery	C.Hrs.	Course Prerequisite	Accounting	Administration	Financial Services	Marketing	Human Resource Mgmt
<b>TERM 3</b>	<b>Compulsory Courses</b>								
ADMN-3003	Entrepreneurship 1	C	4		X	X	X	X	X
ADMN-3004	Management and Organizational Behaviour	C/D	4		X	X	X	X	X
	<b>Elective Courses – Choose Four</b>								
ACCT-3000	Intermediate Accounting 1	C/D	4	ACCT-2043	X				
ACCT-3001	Accounting Software	C	4	ACCT-2043	X				
ADMN-3002	Intro to International Business (NDC)		4						
FNCE-3002	Business Finance	C	4	MATH-1051			X		
FNCE-3003	Canadian Investment Funds	C	4	MATH-1051			X		
FNCE-3005	Personal Finance and Banking		4	MATH-1051			X		
FNCE-3007	Financial Services Selling 1		4				X		
HUMR-3002	Recruitment and Selection		4						X
HUMR-3004	Training and Development		4						X
HUMR-3005	Workplace Health and Safety		4						X
MATH-3001	Statistical Analysis (Quantitative Methods)	C/D	4	MATH-1020					
MGMT-3001	Public Finance		4						
MGMT-3007	Project Management		4						X
MRKT-3010	Consumer Behaviour	C	4	MRKT-1002				X	
MRKT-3011	Marketing Research	C	4	MRKT-1002				X	
MRKT-3012	Personal Selling	C	4	MRKT-1002				X	
MRKT-3018	E-Marketing	C	4	MRKT-1002				X	
OFCM-3000	Electronic Publishing for Business	C	4	COMP-1975					
OFCM-3001	Office Administration	C/D	4						
SOSC-3001	Psychology	C/D	4						
			<b>24</b>						
<b>TERM 4</b>	<b>Compulsory Courses</b>								
ADMN-3001	Business Law	C/D	4		X	X	X	X	X
ADMN-3006	Entrepreneurship 2	C	4	ADMN-3003	X	X	X	X	X
	<b>Elective Courses – Choose Four</b>								
ACCT-3002	Management Information Systems	C	4						
ACCT-3003	Intermediate Accounting 2	C/D	4	ACCT-3000	X				
ACCT-3004	Cost Accounting	C	4	ACCT-2043	X				
ACCT-3005	Payroll and Benefits		4	ACCT-1971					X
ADMN-3007	Ethics, Business and Government (NDC)		4						
COMM-3018	Technical Writing for Business	C	4	COMM-2000					X
ECON-3012	Issues in the Global Economy (EDC)		4	ECON-2000					
FNCE-3004	Life License Qualification		4	FNCE-3003			X		
FNCE-3008	Securities Investment	C	4	MATH-1051					
FNCE-3009	Strategic Wealth		4	FNCE-3003 & FNCE-3005			X		
FNCE-3010	Financial Services Selling 2		4	FNCE-3007			X		
HUMR-3006	HRM Research and Planning		4	HUMR-1015					X
MGMT-3006	Industrial Relations	C	4						X
MRKT-3015	Integrated Marketing Communications	C	4	MRKT-1002				X	
MRKT-3016	International Marketing	C/D	4	MRKT-1002				X	
MRKT-3017	Retail Management	C	4	MRKT-1002				X	
OFCM-3002	Office Production	C/D	4	COMP-1975					
OFCM-3004	Supervision	C/D	4						
SOSC-3007	Sociology	C/D	4						
			<b>24</b>						

**X=Required**